Accessing IRBNet

DIRECTIONS:
1. Open IE and from the menu bar select -> tools -> internet options.

2. Then select the "Connections" tab.
3. In the new section, near the bottom, click the "LAN settings" button.

![Image of Internet Options settings with LAN settings button highlighted]

4. Near the bottom click the box for "Use a proxy for your LAN..."

![Image of Local Area Network (LAN) Settings window with proxy server box checked]

5. In the Address field, enter: 134.240.241.240 and in the port field, enter: 8080. Click the box for "Bypass proxy server for local addresses." Select OK for the LAN settings and OK for the connections settings.

![Image of Local Area Network (LAN) Settings window with Bypass proxy server for local addresses checked]

7. Read the Privacy Act Statement and “continue.”

8. Enter your credentials using your CAC card.

9. “Accept” the Mandatory DOD Notice and Consent Banner

10. Follow the instructions on the “USMA_Checklist and IRBNet_Protocol_Submission” handout.

11. Be sure to “share” your protocol with KACH and Linda Mallory AND provide her with “full” access.