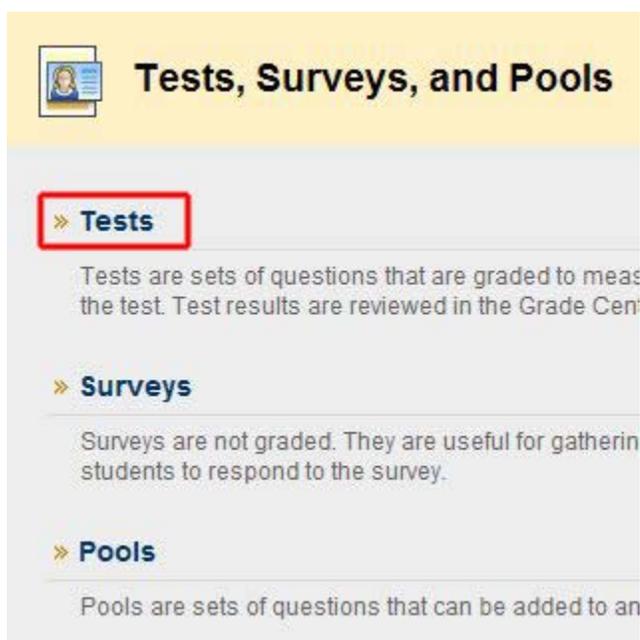


## Importing your Blackboard Test Generator formatted questions in Blackboard Learn 9.1

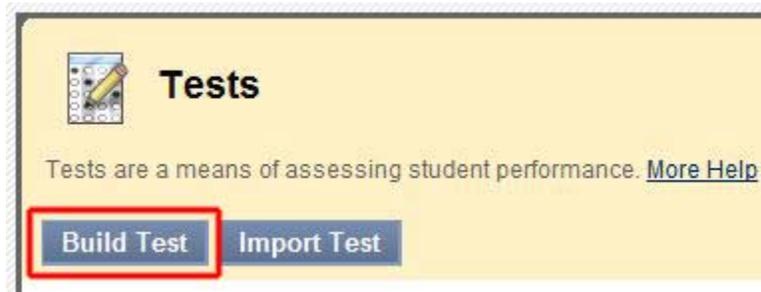
1. Navigate to your Blackboard course and from the **Course Management** menu, under **Course Tools**, choose **Tests, Surveys, and Pools**:



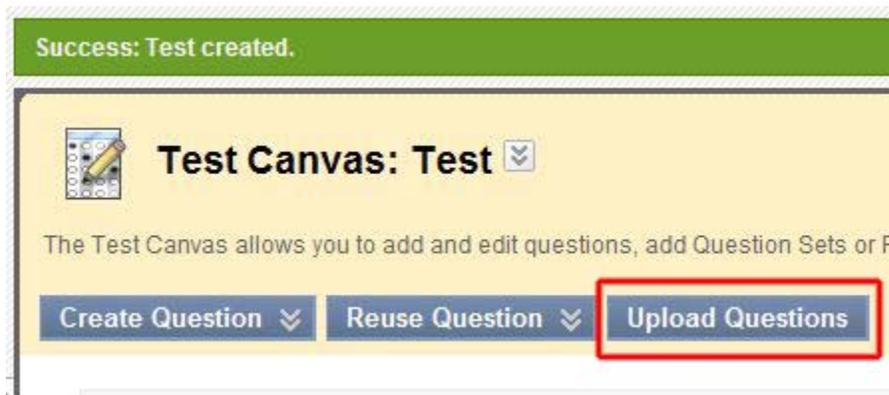
2. On the **Tests, Surveys, and Pools** page, choose the appropriate link (in this case, **Tests**):



3. On the **Tests** page, choose **Build Test**.



4. On the **Test Canvas** page, choose **Upload Questions**.



5. This will open a windows file window; navigate to the .txt file you created in and saved from the BTG, and Click **Open**.
6. On the next page, under Upload Questions, you will see your file. Fill in the points per question (this can be adjusted later) and click **Submit**.

**1. Upload Questions**

Click Browse to locate a file to import.

File containing questions to import    **1. List, in detail, the steps (1).txt**    Remove

Points per question    Enter the points possible per question. The default value is assigned from Question Settings. If no value is defined in Question Settings, 0 is used. Changing the value here does not affect Question Settings.

**2. Submit**

Click Submit to proceed. Click Cancel to quit.

Cancel    **Submit**

7. Back on the **Test Canvas** page, your imported questions will appear, properly formatted. You can now make any changes; i.e., add pictures or diagrams or change point values.

Question upload successful.



## Test Canvas: Test

The Test Canvas allows you to add and edit questions, add Question Sets or Random Blo

Create Question

Reuse Question

Upload Questions

Description

Instructions

Total Questions 8

Total Points 80

Select: [All](#) [None](#) | Select by Type: - Question Type -

Delete

Points

Update

Hide Question Details



1. Essay: List, in detail, the steps to find ou...

Question

List, in detail, the steps to find out how much RAM operating system you are currently running.

Answer



2. Essay: Attach your concept map, which organi...

Question

Attach your concept map, which organizes the ge Castilla, Andalucia, Catalan, Galicia and El Pais E

Answer



3. Multiple Choice: Phototypesetting was superior to auto...

Question

Phototypesetting was superior to automated types

Answer

Easier

8. When you have finished any changes, your test is ready to deploy to a content page.