

**INSTRUCTIONS FOR PATENT DISCLOSURE DATA RECORD
AMCCOM FORM 384-R**

The following Technical Requirements must be included in the Descriptive Write Up Section:

The Patent Disclosure Data Record should contain replies to the following:

1. What problem does your invention solve? How long has the problem existed?
2. What old ways are available for solving the problem?
3. Why were the old ways unsatisfactory for solving the problem?
4. What are the new results and advantages of your invention?
5. Describe your invention. Include:
 - a. Reproduction of drawings or sketches – number all elements.
 - b. Name, reference, and describe function of numbered elements.
 - c. List changes, additions, or improvements over the old ways.
 - d. Indicate briefly, alternate methods of construction or composition.
 - e. For basic inventions – note scientific principle upon which it is based, if known.
6. State sequence of operation of your invention, if applicable and not already included under (5).

Each inventor must sign and date each sheet of the disclosure and each reproduction of drawings. Also, two (2) witnesses who have read and understand the disclosure must sign and date each sheet of the disclosure and each reproduction of drawings.

Attach any pertinent literature, such as reports, which may aid in the preparation of a patent application.

NOTE: Reports are useful in preparing the patent application and should be supplied where available. However, reports cannot take the pace of this disclosure, and should not be provided for that purpose only.

NOTE: In cases in which there is more than one inventor, all inventors must have contributed to the invention in order to be included as joint inventors. Improper joinder of inventors can result in the invalidity of any resulting patent. Any questions in this regard should be referred to the ARDEC attorney handling the case.

Electronic Instructions:

Fill out the gray areas of the forms USING Microsoft Word.

Reproductions of pertinent drawings or sketches can be attached to the printed forms. These drawing must also be submitted electronically. Sign and date each sheet of disclosure and each reproduction of drawings. Forward the completed forms to lorilee.andrews@us.army.mil

Page Number:	Number of Pages:	Docket Number (Filled in by Legal Office:	
Title of Invention:			
REFERENCE DATA			
LABORATORY OR ENGINEERING NOTEBOOK NUMBER		PAGES	
OTHER			
DESCRIPTIVE WRITE UP (Include sketches separately)(This box will expand as needed, please hit returns at end of line)			
INVENTOR(S)		WITNESSED AND UNDERSTOOD BY:	
SIGNATURE	DATE	SIGNATURE	DATE
SIGNATURE	DATE	SIGNATURE	DATE
SIGNATURE	DATE	SIGNATURE	DATE
SIGNATURE	DATE	SIGNATURE	DATE

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CONTINUATION PAGE FOR DESCRIPTIVE WRITE UP (AS NECESSARY)

**INSTRUCTIONS FOR RECORD OF INVENTION
AMC FORM 1255-R-E**

Fill in all the gray areas of the form using Microsoft Word. Use the TAB key to move through the document. For Question 7, Results of Test, check only one block.

NOTE: All inventors must sign and date the form, as well as the two witnesses.

RECORD OF INVENTION

(AMC-R 825-2)

(To be attached as cover sheet to detailed description of the invention)

1. NAME OF INVENTOR(S)	2. HOME ADDRESS OF INVENTOR(S) WITH ZIP CODE	3. E-mail address + work phone number
4. Invention Title:		
5. Invention History:	Date	Place of Action or Name of Persons
(a) Conception of Invention		
(b) First Sketch or drawing		
(c) First written description		
(d) Disclosure to others		
(e) Completion of model		
(f) Completion of full-scale item		
(g) First test of inventive item		
6. Individuals having first hand knowledge of any of the features of the invention history:		
NAME	ADDRESS	FEATURE
7. Results of test (check block that applies):		
Successful <input type="checkbox"/> Marginally Successful <input type="checkbox"/> Unsuccessful <input type="checkbox"/> No Tests Run <input type="checkbox"/>		
8. Repositories of Invention Data:		
Document Title	Location	

9. Invention Publication (Disclosure Outside of Government):	
Publication Media	Date of Publication
10. Known Related Patents and Applications (if applicable):	
Patent or Application	Patent or Serial Number (If known)
11. THE ATTACHED INVENTION DISCLOSURE HAS BEEN READ AND UNDERSTOOD BY TWO WITNESS WHO HAVE SIGNED A STATEMENT TO THIS EFFECT AT THE END THEREOF.	
Date:	Inventor Signature:
WITNESS SIGNATURES and DATE: _____	
12. Jurisdictional Patent Activity:	
(Name)	(Date of Receipt)